

NOTTINGHAM CITY COUNCIL

CHILDREN'S PARTNERSHIP BOARD

MINUTES

of meeting held on **13 OCTOBER 2010** at

Loxley House from 3.50 pm to 6.07 pm

indicates present at meeting

Councillor David Mellen	- Chair of the Board and Portfolio Holder for Children's Services	- Nottingham City Council
Julie Ashton	- Nottingham City colleges representative) Colleges of Further Education
Malcolm Cowgill	-)
Peter Linford	- Chair	- CONGA (City of Nottingham Governors' Association)
Mike Butler	- Chief Executive	- Djanogly City Academy
Vacant	- Children's Services Advisor	- GOEM (Government Office for the East Midlands)
Gareth Owen	- Head Teacher	- Hadden Park High School
Graham Sheppard	- District Manager) Job Centre Plus
Andy Pidluznyj	-)
Mick Brown	- Area Director) Learning and Skills Council
Paula Webber	- Deputy Area Director)
Margaret McGlade	- Chair	- Local Safeguarding Children's Board
Helen Voce	- Chief Executive	- NCVS (Nottingham Council for Voluntary Services)
Ron Buchanan	- Chair) NHS Nottingham City
Andrew Kenworthy	- Chief Executive)
Candida Brudenell	- Director of Children's Trust Transition Programme))
Councillor Jon Collins	- Leader) Nottingham City Council
Ian Curryer	- Corporate Director of Children's Services))

Jane Todd	- Chief Executive)
Jill Robey	- Head Teacher	- Nottingham Nursery School and Training Centre
John Clarke	- Chair) Nottinghamshire Police Authority
Philip Hodgson		
Jane Geraghty	- Chief Officer	- Nottinghamshire Probation Service
John Pearson	- Head Teacher	- Rosehill School
Jane-Belinda Francis	- Head Teacher	- Springfield Primary School
Heather Sahman	Regional Change Agent	- Strategic Health Authority
Malcolm Cowgill	- Interim Principal	- Castle College
Lauren Dewey) Youth Council	
Dwayne Francis)	
Aaron Reily)	

Also in attendance

Katy Ball	- Early Intervention Programme Manager)
Geoff Jenkins	- Head of Service – Insight and Improvement) Nottingham City Council
Colin Monckton	- Head of Insight and Improvement)
Connie Green	- Group Committee Administrator)
Esme Macauley	Communications Officer)
John Rea	- Strategic Lead for Engagement and Participation)
Jane Brown	- Associate Director of Aspiration and Life Skills)
Neil Fearn	- Voluntary Community Sector	
Shirley Smith	- Assistant Director of Community Services	
Sheila Wright	- Probation Trust, Nottinghamshire	

Please note: except where otherwise indicated, all items discussed at the meeting were the subject of a report which had been circulated beforehand.

61 APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillor Collins (on other City Council business), Julie Ashton, Andrew Kenworthy, Candida Brudenell, Malcolm Cowgill, Graham Sheppard, Jill Robey and Jane Geraghty.

62 DECLARATIONS OF INTERESTS

No declarations of interests were made.

63 (a) MINUTES

RESOLVED that the minutes of the last meeting held on 30 June 2010, copies of which had been circulated, be confirmed and signed by the Chair.

(b) MATTERS ARISING – STATUS OF CHILDREN'S TRUSTS

The Chair of the Board circulated an update on the Children's Partnership that informed those present that the Government had removed the statutory status of the Children's Trusts. The update informed the Board that:

- Nottingham Children's Partnership was the City's response to the Trust Style arrangement and had been very successful in leading a joined up vision for children, young people and families. Partners were committed to this way of working and therefore the Children's Partnership would continue to be the key mechanism to support all partners to work together effectively.
- The Nottingham Children's Partnership Board oversaw the implementation of the Children and Young People Plan (CYPP). The CYPP sets out the collaborative work programme across all partners responsible for providing services to children, young people and families. All partners were accountable for the delivery of its priorities, objectives and specified targets. The Children's Partnership directed the required integrated working, joint planning, commissioning and resource allocation to achieve this.

The top five priorities for the year would continue to be:

- Stronger safeguarding – with a key focus on ensuring that there were high standards of safeguarding across all agencies and that the Partnership takes a proactive approach to the elimination of domestic violence.
- Healthy living – With a key focus on increasing the proportion of children and young people who have a healthy weight.
- Reducing substance misuse – Partnership work to lessen the impact on children of parental drug and alcohol misuse and to reduce drug and alcohol misuse amongst children and young people.
- Raising attainment – Raising the attainment levels and increasing engagement in employment, education and training.
- Improving attendance – Improving rates of attendance at both Primary and Secondary as a key foundation of improving outcomes.

Though it was recognised that the financial climate was going to be challenging, it was agreed that the Board's strength would be by taking a joint approach to meeting those challenges.

Councillor Mellen thanked all present for the great support that they provided to the children, young people and families and stated that the Nottingham Children's Partnership would continue to drive them forwards together.

64 MINUTES OF THE CHILDREN'S PARTNERSHIP SENIOR OFFICERS GROUP (SOG)

RESOLVED that the minutes of the Children's Partnership Senior Officers Group dated 6 September 2010, copies of which had been circulated, be noted.

65 EARLY INTERVENTION CITY

(a) Early Intervention

(Director of Quality and Commissioning, Nottingham City Council)

Katy Ball, Early Intervention Programme Manager and Acting Head of Service, Children's Trust presented the report to the Board.

RESOLVED

(1) that progress on the Early Intervention Programme and the decommissioning phase for the Early Intervention Projects be noted;

(2) that the high profile brand and links with other strategic pieces of work, including Total Place and Aspiring Nottingham should continue to be championed and promoted.

(b) Total Place

(Corporate Director of Children and Families, Director of Quality and Commissioning and Director of Partnerships)

Colin Monckton, Head of Insight and Planning presented the report to the Board.

RESOLVED that the report be noted.

(c) Aspiring Nottingham

(Associate Director of Aspiration and Life Skills, NHS Nottingham City and Nottingham City Council)

Jane Brown, Associate Director of Aspiration and Life Skills presented the report to the Board.

RESOLVED

- (1) that the Aspiring Nottingham Framework for Delivery be endorsed;**
- (2) that Partners represented on the Board ensure the use of the model within their own organisations.**

66 FAMILY PLEDGE

(Director of Quality and Commissioning, Nottingham City Council)

John Rea, Strategic Lead for Engagement and Participation presented the report to the Board.

It was reported that two Charters would be circulated for consultation, a Children and Young People Charter and a Parents and Carers Charter. It was noted that these charters would be circulated around Partner members of the Board and that sign off would be at the senior levels within organisations.

RESOLVED

- (1) that the Family Pledge be adopted and agreed as the programme approach for participation work across the partnership;**
- (2) that all members of the Nottingham Children's Partnership adopt the Participation Strategy as the guiding strategic document for the Partnership;**
- (3) that the implementation of the Family Pledge programme be supported, through:**
 - (i) support for, and representation on the Participation Champions Network;**
 - (ii) the development of service specific and organisation specific plans for engagement with children and young people and their parents and carers;**
 - (iii) committing their service or organisation to proactively using information gathered from service users to inform the commissioning process and shape service planning and delivery, and evidence the changes that have taken place as a result of service user engagement and participation;**
 - (iv) all partners aspiring to achieve an outstanding grade for user engagement as defined by Ofsted grade descriptors detailed in Appendix 1 to the report;**
- (4) that the Participation Strategy be refreshed to include the Family Pledge programme and other structural changes;**
- (5) that the following additions be made to the Board's Terms of Reference;**

- (i) **inclusion of three young people representatives in the membership; and**
 - (ii) **the Board's commitment to engagement and participation.**
- (6) **that seats on the Board be created for representatives from the Parents and Carers Citywide forum.**

67 TRANSFORMING COMMUNITY SERVICES

(Director of Nursing and Quality, NHS Nottingham City and Assistant Director of Commissioning – Children, NHS Nottingham City)

Shirley Smith, Assistant Director of Community Services presented the report to the Board.

RESOLVED that the approach taken by NHS Nottingham City in Transforming Community Services as detailed in the report be supported and endorsed.

68 CHILDREN AND YOUNG PEOPLES PLAN; PERFORMANCE MANAGEMENT AND YEAR 1 PRIORITIES

(Director of Quality and Commissioning, Nottingham City Council)

Gill Ellis attended the meeting and presented the report to the Board.

RESOLVED that the report be noted.

69 INSPECTION OF SAFEGUARDING AND CHILDREN IN CARE

(Director of Safeguarding, Nottingham City Council)

RESOLVED

- (1) **that the availability of the appropriate staff and other resources be endorsed to be involved in inspection activity and to authorise any necessary arrangements to make documents and case files available as required by the inspection;**
- (2) **that Senior Officer Group nominate lead officers from each agency for the inspection, who would have overall responsibility within that agency for co-ordinating pre-inspection arrangements and for communications before and during the inspection.**

69 NOTTINGHAM CITY SAFEGUARDING BOARD UPDATE

(Independent Chair of the Nottingham City Safeguarding Children Board NCSCB)

Margaret McGlade attended the meeting and presented the report to the Board.

RESOLVED

- (1) **that the Nottingham City Safeguarding Children Board annual report be accepted;**
- (2) **that the protocol between the Children's Partnership Board and the NCSCB be received and referred to the Senior Officer Group for a discussion and that a response including any implications for the work programme be submitted to the Board for further discussion;**

- (3) **that the risk to safeguarding services from budget reductions across the agencies be recognised and that steps should be taken to coordinate information and decisions so that there is a coordinated approach that secures essential services and reduces the risks of unintended consequences to safeguarding services.**

70 GOVERNMENT POLICY IMPLICATIONS

(Director of Quality and Commissioning, Nottingham City Council)

Geoff Jenkins, Head of Service – Insight and Improvement, Nottingham City Council presented the report to the Board.

RESOLVED that the current update be noted and that regular updates on Government Policy Implications be circulated to Partners represented on the Board.

71 KEY MESSAGES

The Portfolio Holder for Children's Services highlighted the following key messages from the meeting:

- Early Intervention and Total Place – that Partners be requested to report back to their organisation on the high profile brand and links with other strategic pieces of work arising from the embedding of Early Intervention and Total Place work and that it should continue to be championed and promoted.
- Family Pledge – Partners to look out for the Charters being circulated and that an update would be submitted back to the Board at a future date.
- Frequency of meetings – Partners were requested to contact Katy Ball – Early Intervention Programme Manager, Nottingham City Council with any views on the possibility of increased meetings of the Children's Partnership Board.
- School Representation – it was noted that the Board had considered a report on attainment and attendance without a representative from a School or College being present.

72 CHILDREN'S PARTNERSHIP BOARD FORWARD PLAN

(Corporate Director of Children and Families, Nottingham City Council)

RESOLVED that the following items be considered at the next meeting in January 2011:

- (1) **Common Assessment Framework Progress Report;**
- (2) **CYPP Priority Quarterly Performance Report;**
- (3) **Nottingham Partnership Core Training Standard;**
- (4) **Child Deaths;**
- (5) **2011 Partnership Operation;**
- (6) **Key Messages.**